

**To: Senate Council**  
**From: SREC**  
**RE: Request to review and revise SR 3.1.0 and SR 3.1.1**

**Proposal:** SREC requests that Senate Council refer SR 3.1.0 and SR 3.1.1 to SAASC for review and revision of the requirements for enrollment in undergraduate courses.

**Rationale:** These sections of the Senate Rules which date back to the 1970's, shown below, are not consistent with current practice. The following clarification on how the registration system handles status, classification, and pre-requisites was given by Don Witt on February 17, 2016:

“Glad to help clarify: the system does check the status, classification, and any required pre-requisites for any course. The key point though is that each department in each college has an appointed person who manages all of their course and schedule building – therefore, it is up to each department if they enforce the status and pre-req checking...”

Therefore, all Departments have the option to enforce 3.1.0 or not, with the exception of status for graduate students, etc. In fact, this is a decision made every semester several weeks after the schedule is built by the Department. This practice is not consistent with 3.1.1.

In light of the well-established current practice, SREC made the interpretation that the reference to undergraduate classification in these sections is meant to convey the academic level of the content of the course material, and not be a block to enrollment of otherwise qualified persons. SREC requests that these sections reflect current practice.

### **3.1.0 COURSE NUMBERING SYSTEM**

Courses shall be numbered as follows:

- 001-099 No credit, non-degree and/or developmental courses; [US: 9/10/2001]
- 100-199 Open to freshmen; undergraduate credit only;
- 200-299 Prerequisite sophomore classification; or consent of instructor; undergraduate credit only;
- 300-399 Prerequisite junior classification; undergraduate credit only;
- 400-499 Prerequisite junior classification; undergraduate credit;
- 400G-499G Graduate credit for non-majors;

500-599	Prerequisite junior classification; undergraduate and graduate credit;
600-799	Open only to graduate students;
800-999	Open only to students in professional colleges and to students in other colleges offering professional degrees as defined by the Council on Postsecondary Education. [US: 2/13/2012]

### **3.1.1 Exceptions**

Exceptions to the requirements for admission to courses may be made as follows:

- A.** Freshmen and sophomores may be admitted to courses numbered between 300 and 499, upon approval of the instructor and the dean of the student's college. Such approval shall be limited to students who have demonstrated superior ability or preparation.
- B.** Seniors with superior ability or preparation may be admitted to courses numbered between 600 and 799, upon approval of the instructor, the dean of the student's college and the dean of the Graduate School.
- C.** Courses elected on a Pass-Fail basis (see Section 5.1.4 for specifics).